



AAE (Active Attacker Event)

These occur when there is an armed threat inside or immediately outside of the building.

In three (3) simplified steps, the most effective sequence of response to active attacker events is ADD:

AVOID (run)
DENY (hide)
DEFEND (fight)

SOUND ALARM while evacuating or securing room (airhorn and Schoolguard app/911), but never delay securing room or evacuating in order to use the app or call 911. Use the app/911 as soon as it is safe to do so.

EVACUATE to nearest safe zone off campus only if you confirm route is clear.

OR

If it is not safe to evacuate, **SECURE ROOM:**

1. Lock classroom door by pulling the doorjamb magnet, if not already locked.
2. Lock or secure door reinforcement apparatus (door reinforcement locks for inward swinging doors; cable/strap and carabiner for outward swinging doors; and fire hose for door closers).
3. Cover the door window and close the blinds while directing students to spread out in locations out of sight of the doorway.
4. Turn off the lights.
5. Barricade the door with available classroom furnishings.
6. Spread students out, equip yourself and students with classroom weapons (scissors, heavy books, paperweights, baseball bats, chairs, staple guns, wasp spray, pepper spray, etc.)
7. Prepare fight plan, assigning jobs to students. Remind about zig-zag running and the escape route.
8. Throughout, as possible, use mobile phone group text to share intelligence with colleagues.

Prepare To **FIGHT:**

1. Arm yourself and assume position beside the door on the same side as the doorknob. Prepare to disarm and disable the attacker.
2. If appropriate, have select students go to the other side of the door and prepare them to help you to disarm and disable the attacker.
3. These assignments should be given: take out hands/attacker's weapon (usually the adult's job), take out knees/legs, attack groin, and take out head/face.
4. Never give up. Never back down. Do whatever it takes.

FOLLOW the orders of law enforcement.

1. When law enforcement arrives in your room or zone, keep palms up and hands out where officers can see them and do what they tell you with total compliance.
2. Instruct students to follow the orders of law enforcement.
3. The officers are in an intense situation, and your cooperation ensures that there are no casualties due to misunderstandings. The threat may also not be fully eliminated as officers move you to another space. Full cooperation of staff and students is essential to getting to safety.